



GOVERNMENT OF KHYBER PUKHTUNKHWA



**BIDDING DOCUMENT**

**FOR THE WORK;**

**“REPAIR REPLACEMENT & INSTALLATION OF CRANKSHAFT IN  
CHAIN DOZER KOMATSU VEHICLE\_ZONE-B WSSP  
PESHAWAR”**

**SEPTEMBER 2020**

**ZONAL MANAGER (ZONE-B)  
WATER AND SANITATION SERVICES PESHAWAR  
FAZAL ABAD ROAD, CANAL TOWN, HOUSE NO 284-B  
GULBAHAR NO 02 PESHAWAR  
PHONE NO: 091-2606243**

## **Disclaimer**

**Though adequate care has been taken while preparing this document and information provided therein, but it is advised that the bidder must satisfy himself for the corrections and sufficiency of the Data. Information on any discrepancy should be intimated to this office immediately. If no information is received from any of the bidders within the time of submission date, it shall be presumed that this document is correct and complete in all respects. If considered necessary in the interest of work / public, Water & Sanitation Services Peshawar (WSSP) reserves the rights to modify, amend or supplement this document.**

## TERMS & CONDITIONS

The firms/companies (hereinafter called the “Service Provider”) having relevant experience in the field are hereby invited to submit their tender for “**REPAIR, REPLACEMENT & INSTALLATION OF CRANKSHAFT IN CHAIN DOZER KOMATSU VEHICLE, ZONE-B WSSP PESHAWAR**” (hereinafter called the “Services”) subject to following terms and conditions: -

1. The Spare parts provided shall be of recognized brand KOMATSU or Equivalent.
2. The contractor or supplier should have well maintained workshop lath work should be done in an authorized and authentic workshop under the supervision of one of our employee.
3. The rate(s) quoted shall imply fixing & free delivery of the spare parts at Wazir Bagh WSSP Work Shop including transportation, loading/unloading etc. if needed.
4. The completion period of this Contract shall be 1 month, commencing from the date of work order or as per Client’s directions / Request.
5. The rates should be valid till the contract expiration date. Contract shall be entered with the bidder on least cost basis and no increase, due to any reason, in the rates shall be acceptable during the validity of the contract period.
6. Tenders will be received only along with bidding documents duly signed by Chief Executive/authorized person of the firm.
7. Black listed service providers should not apply.
8. Services should be according to the client’s requirement. No amendment in tender form (in specification) will be accepted and such forms shall be rejected.
9. The payment shall be made after the submission of IPC by the contractor and verification of the Zonal staff through crossed cheque.
10. In case of delay the penalty up to 0.5% per day of the bid cost can be imposed.
11. A rate contract (copy attached) shall be signed by the successful bidder and WSSP and all terms and conditions would be binding on both parties.
12. Bidders are required to Submit the sealed tender under Single Stage Single Envelop method at the place, date and time mentioned in NIT.
13. The bidder / Supplier should be a registered entity with taxation authorities. The bidder should have sufficient experience in the field.
14. The quoted rates should be inclusive of all applicable taxes and other relevant charges.
15. The company will deduct taxes, duties (Including Stamp duties) and other relevant charges as prescribed and amended from time to time by National & Provincial tax authorities / Government.

16. Competent Authority reserves the right to reject the tenders at any stage with cogent reason as per KPPRA rules and regulations.
17. No Advance payment shall be made to the Successful bidder.
18. In case of providing poor Performance, the client has the right to cancel the contract and impose ban for participating in the next bidding process of WSSP.
19. Any disfiguring / over writing, manipulation in the tender shall be liable to rejection or Incomplete / conditional bids shall not be acceptable.
20. Any deviation from above mentioned conditions will automatically lead to cancellation of the Contract.

**ZONAL MANAGER  
ZONE -B, WSSP**

**“REPAIR REPLACEMENT & INSTALLATION OF CRANKSHAFT IN CHAIN DOZER  
KOMATSU VEHICLE\_ZONE-B WSSP PESHAWAR”**

**BILL OF QUANTITIES**

<b>“REPAIR REPLACEMENT &amp; INSTALLATION OF CRANKSHAFT IN CHAIN DOZER KOMATSU VEHICLE_ZONE-B WSSP PESHAWAR”</b>					
<b>s/no</b>	<b>Description</b>	<b>Qty</b>	<b>Unit</b>	<b>Rate/inclusive of taxes</b>	<b>Amount</b>
1	Crankshaft (FOR CHAIN DOZER KOMATSU ENGINE)	1	set		
<b>Total Amount</b>					

**Amount in Figure:**

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**Authorized Signature:** \_\_\_\_\_

**Name & Designation :** \_\_\_\_\_

**Company Seal:** \_\_\_\_\_

**Affidavit (For Service Provider)**

As owner of M/s

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**I/We accept the terms and conditions as laid down in tender form and advertisement notice.** I/We shall also observe all the rules/regulations framed by Government of the Khyber Pakhtunkhwa regarding the hired services mentioned in the attached list from time to time.

**SIGNATURE  
WITH STAMP OF THE FIRM**

Date: \_\_\_\_\_

**SERVICE PROVIDER PROFILE**

Company	
Address of Office	
Telephone No	
NTN No	
Years of Experience	
No of Trained Staff	

**Authorized Signature:** \_\_\_\_\_

**Name & Designation:** \_\_\_\_\_

**Company Seal :** \_\_\_\_\_

**TERMS AND CONDITIONS**  
**FOR FILLING THE BIDDING DOCUMENTS**  
**WATER AND SANITATION SERVICES PESHAWAR.**

**Please Carefully Read below instructions before filling the Bid Documents / BOQ.**

**The Incomplete BID shall not be considered and REJECTED.**

1. The Bid documents all pages including BOQ must be **Stamped and signed** by an authorized person of the contractor/firm else the bid will not be considered.
2. In case, after evaluation, two or more bids are found equal, the lowest bidder shall be decided through Toss amongst them.
3. As per Finance Department KPK Notification No. SO(FR)/FD/0-7/2011/Vol-II dated 5-11-2014 and amendments in the Standard Bidding documents notify by the KPPRA vide notification No. KPPRA/M & E/ Estt. /1-5/2016 dated 24-05-2016 stated "the contractors/bidders who quote their bids/rates more than 10% below the Engineer's Estimate shall submit an Additional Security in the form of call deposit equal to 8% of the bid cost. After commencements of work by the successful bidder 8% call deposit may be replaced with a bank guarantee of the same amount from the scheduled bank. Further in lieu of a bank guarantee, an equivalent insurance coverage of a company having at least AA rating from PACRS/JCR shall also be acceptable from bidders quoting up to 10% below rates on Engineer Estimates / BOQ while bank guarantees shall be obtained from contractors / bidders quoting more than 10% below on Engineer Estimates / BOQ within 03-days of the issuance of letter of acceptance (LoA) by WSSP. These guarantees will be discharged on the expiry of the defect liability period of the contracts.
4. If the successful bidder failed to provide the required Bid Security or the Performance Security within the prescribed time or fails to sign the agreement for the work, his bid security shall be forfeited in favor of WSSP and the work will be awarded to the 2<sup>nd</sup> lowest bidder.
5. The Contractor Bid Security @ 2% shall be verified from the Concerned Bank, if found FAKE OR Expired, his enlistment with WSSP will be cancelled immediately and case shall be submitted to competent Authority for decision, where in the Contractor may be Blacklisted.



6. Bidding Document Fee shall be deposited in Bank of Khyber A/c #: 0742-38 in favor of CEO WSSP. The Bidding documents shall be issued against the submission of application along the BOK deposit slip (No cash Payment shall be entertained).
7. Bidding shall be done on least Cost Basis, and the work order shall be awarded to lowest successful bidder in total.
8. The bidders are required to quote their total bids costs both in "Figures and Word".
9. All Provincial/Federal taxes/stamp duty including income tax will be recoverable from the bidder as per directives of Govt. issued from time to time.
10. Any disfiguring/overwriting, manipulation in bids unless proper signing shall be liable to rejection.
11. Only filled BOQ shall not be sufficient, all the attached Annexures and appendixes must be filled in and signed by the contractor (Where applicable).
12. Incomplete/conditional and late receipt bids shall not be acceptable.
13. Tenders and copy of Call Deposits received through fax will not be acceptable.
14. Besides other duties & taxes etc., the successful bidder shall also to deposit the government prescribed amount of stamp duty.
15. The Competent Authority reserves the right to reject anyone or all the tenders, the reason / reasons for cancellation shall be shared with Contractor upon request.

**Supplier/ Contractor Signature**

**Stamp.**

## **CONTRACT / AGREEMENT**

### **“REPAIR REPLACEMENT & INSTALLATION OF CRANKSHAFT IN CHAIN DOZER KOMATSU VEHICLE\_ZONE-B WSSP PESHAWAR”**

**THIS CONTRACT** is made and executed on this \_\_\_\_\_, 2020 by and between:

**Water and Sanitation Services Peshawar**, a company duly incorporated under the provisions of Companies Ordinance, 1984 having its registered office at Plot #33, Street 13, Local Government Governance School, Phase 7, Hayatabad, Peshawar through its Chief Executive Officer (CEO) on behalf of its Board of Directors (Hereinafter referred to as **“Client”** which expression shall, where the context permits, includes its successors-in-interest and permitted assigns)

**AND**

**M/S** \_\_\_\_\_ (Hereinafter referred to as **“Firm”** which expression shall, where the context permits, includes its successors-in-interest and permitted assigns)

**WHEREAS;**

The Client advertised a Tender Notice in the national press for **“REPAIR REPLACEMENT & INSTALLATION OF CRANKSHAFT IN CHAIN DOZER KOMATSU VEHICLE\_ZONE-B WSSP PESHAWAR”**  
(hereinafter called the **“Service Provider”**)

The Firm, being the lowest bidder, has been selected and is willing to provide the Supply / Services on the terms and conditions set forth in this Contract, NIT and Bidding Documents.

**NOW, THEREFORE**, the Client, represented by its Chief Executive Officer on behalf of its Board of Directors and the Firm, represented by its Zonal Manager (Zone B) WSSP, to synergize their efforts for achieving the intended results, have decided to enter into this Contract today on \_\_\_\_\_, 2020 on the terms and conditions agreed below.

1. The Firm shall complete the work as per details provided in the BOQ / NIT and as per requirement of the Client set forth
2. That the payment to the firm shall be made after delivery and verification of bill (Payment shall be made for actual work) through cross Cheque within 10-15 day. No mobilization advance shall be granted to the winner bidder.
3. The Firms will complete the work as per approved Specifications desired, no deviation in this respect shall be accepted.
4. The approved rate under this Contract (as mention in BOQ submitted by Service Provider) shall remain the same during the approved time of this Contract (Six Month). The Firm shall not demand for increase in approved rate during the period of this Contract.

5. The Firm shall be fully responsible for all payments like E.O.B.I., Social Security, Health Insurance, etc.
6. Bids shall remain valid for the period of 90 days, in exceptional circumstances prior to expiry of the original bid validity period, the Employer may request that the bidders extend the period of validity for a specified additional period which shall in no case be more than the original bid validity period. The request and the responses thereto shall be made in writing. A bidder may refuse the request without forfeiting his Bid Security. A bidder agreeing to the request will not be required or permitted to modify his bid, but will be required to extend the validity of his Bid Security for the period of the extension.
7. The Client will deduct income tax and sales tax or any other duties and tax (if applicable) as per prescribed rates of the Government.
8. The Contract may be revoked by the Client at any time in case of unsatisfactory performance, failure to perform services, without serving any notice to Firm and all payments will be withheld by the Client, the Bid Security shall be forfeit and moreover, WSSP reserve the right to impose penalty and may move the legal action against the firm / Blacklisting.s
9. The Client reserves the right to revoke the Contract at any time without assigning any reason thereof and there shall be no appeal before any court or authority against it.
10. That the completion period of this Contract shall be 1 month, commencing from the date of work order or as per Client's directions / Request.
11. The Firm shall complete the work as per Specification of the Client and in case of poor quality / substandard etc. other than the approved sample, the Client has the right to cancel the contract and impose ban for participating in to next bidding process of WSSP and as penalty the Bid security shall be forfeited in favor of WSSP.
12. All the terms and Conditions mentioned in Bidding Documents & NIT are the part of this contact agreement and Supplier is bound to adhere with.

**IN WITNESS, WHEREOF;** the authorized representatives of both the parties have executed and entered into

This Agreement on this \_\_\_\_\_, 2020 at Peshawar have signed and sealed or stamped as under

\_\_\_\_\_  
For WSSP, Peshawar

\_\_\_\_\_  
For and on Behalf of Firm

**WITNESSES:**

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