



GOVERNMENT OF KHYBER PUKHTUNKHWA

BIDDING DOCUMENT

FOR THE WORK.

**“SUPPLY OF SANITATION TOOLS &
EQUIPMENTS FOR OF ZONE-B and C, WSSP
Peshawar”**

February 2021

General Manager (HR/Admin/Procurement)
WATER & SANITATION SERVICES, PESHAWAR
Local Government Complex, Phase-VII, Hayatabad, Peshawar.
Phone #: 9219098 Ext: 121.

Disclaimer

Though adequate care has been taken while preparing this document and information provided therein, but it is advised that the bidder must satisfy himself for the corrections and sufficiency of the Data. Information on any discrepancy should be intimated to this office immediately. If no information is received from any of the bidders within the time of submission date, it shall be presumed that this document is correct and complete in all respects. If considered necessary in the interest of work / public, Water & Sanitation Services Peshawar (WSSP) reserves the rights to modify, amend or supplement this document.

TERMS & CONDITIONS

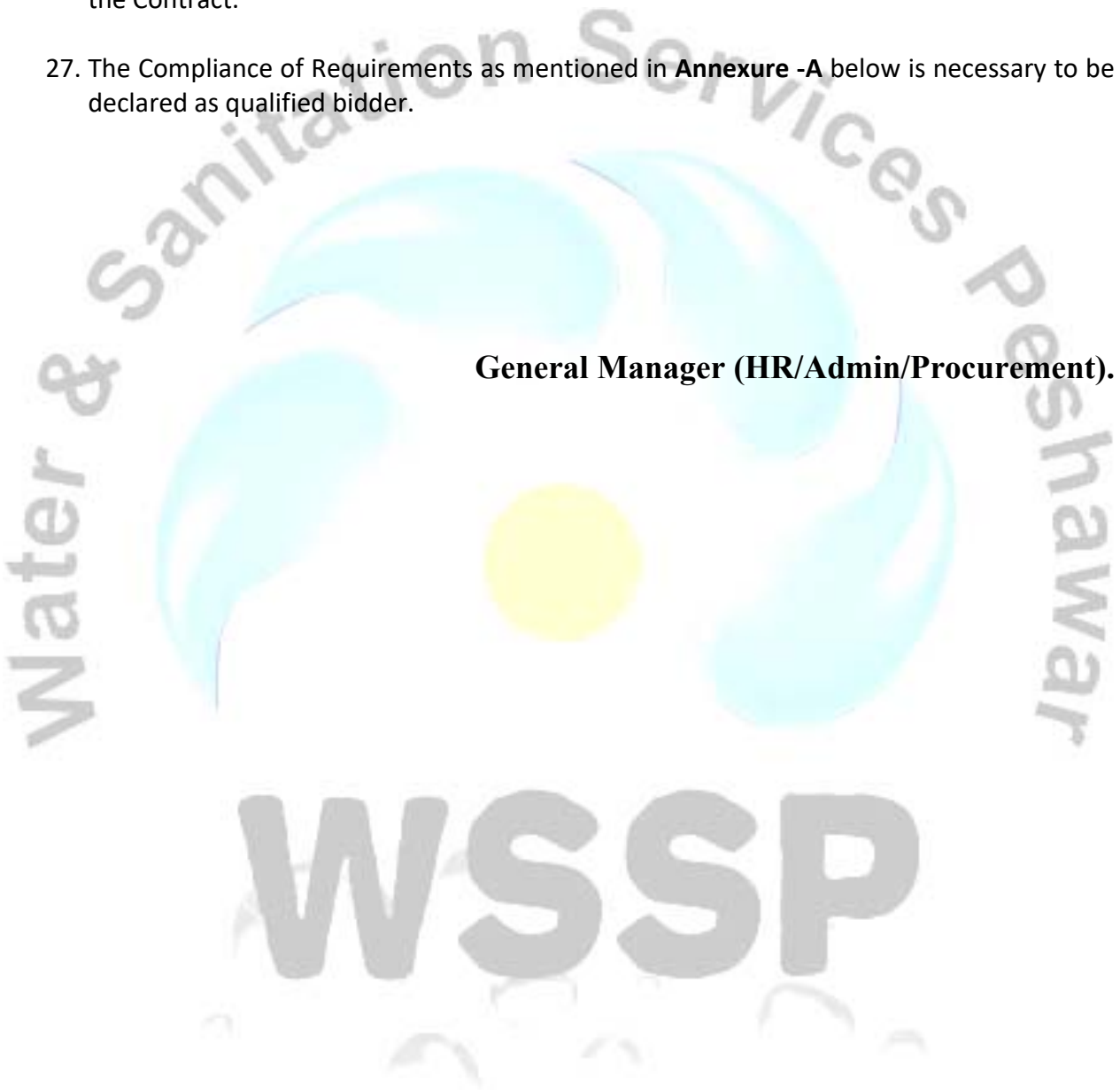
The Manufacturers / firms/companies (hereinafter called the "Bidders") having relevant experience in the field are hereby invited to submit their tender for "**Supply Of Sanitation Tools & Equipment for Zone-B and C , with in WSSP Jurisdiction Peshawar**" (hereinafter called the "Supplies ") subject to following terms and conditions: -

1. The Wheelbarrows and other tools provided should be as per approved Specification, quality.
2. The Pre-delivery approval of the order by the winner bidder is mandatory requirement. The goods supplied without pre-delivery approval and if rejected by the Zonal office , the responsibility of the replacement with in 3 days shall be held with Bidder.
3. The rate(s) quoted shall be inclusive of all taxes and shall imply free delivery to respective zonal offices including transportation, loading/unloading etc.
4. That the completion period of this Contract shall be 15-30 DAYS, commencing from the date of work order or as per Client's directions / Request.
5. The rates should be valid till the contract expiration date. Contract shall be entered with the bidder on least cost basis and no increase, due to any reason, in the rates shall be acceptable during the validity of the contract period.
6. No extra charge for packing, forwarding and insurance etc. will be paid on the rates quoted.
7. The rates should be quoted only for the items specified in the list of requirements / BOQ and should be for the items or given specifications confirm to the standard (s) requirements of the given specification/mark/manufactures.
8. Where specifications/mark/manufacture is not specified by this office the rates should be quoted only for the **1st Class and standard quality**.
9. Bid will be received only along with bidding documents duly signed and stamped by Chief Executive/authorized person of the firm.
10. Blacklisted service providers should not apply and will be rejected.
11. The decision of the WSSP for acceptance/rejection of supplied including the decision for equivalent specifications, standard and quality etc. of articles shall be final.

12. The service provider shall be fully responsible for all work/ labor and services performed by its employees, and for this purpose the service provide shall employ competent and well-trained employees to perform the services under the Contract.
13. Services should be according to the client's requirement. No amendment in tender form (in specification) will be accepted and such forms / supply shall be rejected / Returned.
14. The payment shall be made after satisfactory completion of the Supply order by the contractor and after verification by the respective Zonal staff for quality and quantity supplied, through crossed cheque.
15. In case of provision of poor-quality service/not abiding by the instruction of the client the penalty up to Rs. 5000/- per day can be imposed on bidder. However, the total penalty under liquidated damages shall not exceed 10% of the Contract Value.
16. A rate contract (copy attached) shall be signed by the successful bidder and WSSP and all terms and conditions would be binding on both parties.
17. Bidders are required to Submit the sealed tender under Single Stage Single Envelop method at the place, date and time mentioned in NIT.
18. The bidder / Supplier should be a registered entity with concerned Government Departments (Income tax / KPRA / Sales tax). The bidder should have sufficient experience in the field Minimum 5 Years.
19. The quoted rates should be inclusive of all applicable taxes and other relevant charges.
20. The company will deduct taxes, duties (Including Stamp duties). Income tax. Sales tax , KPRA taxes and other relevant charges as prescribed and amended from time to time by tax authorities / Government. (as applicable).
21. Competent Authority reserves the right to reject the tender at any stage with cogent reason as per KPPRA rules and regulations.
22. No Advance payment shall be made to the Successful bidder.
23. In case of providing poor Performance, the client has the right to cancel the contract and impose ban for participating in the next bidding process of WSSP and debar or blacklist the bidder as per Procedure.
24. **The Interested parties are advised to attend the Pre-bid meetings and submit the sample of tools and equipment for the Selection / recommendation of the committee.**

25. Any disfiguring / over writing, manipulation in the tender shall be liable to rejection or Incomplete / conditional bids shall not be acceptable.
26. Any deviation from above mentioned conditions will automatically lead to cancellation of the Contract.
27. The Compliance of Requirements as mentioned in **Annexure -A** below is necessary to be declared as qualified bidder.

General Manager (HR/Admin/Procurement).



Supply of Sanitation Tools and Equipment for Zone-B, WSSP Peshawar

BILL OF QUANTITIES

Sanitation & Water Supply Tools and Equipment Estimated Cost, WSSP Zone-B						
S.No	Item Description	Specification	Unit	Qty	Rate (PKR)	Total Amount (PKR)
1	Wheelbarrow (Double Wheel) as per specifications and directions of Engineer Incharge, Red oxide coated and paint complete.	Dimensions: 36" (Length) X 20" (Top Width) X 18" (Depth) Material: 18 gauge thick Sheet Angle Iron: 1.5" Width Tyres: Rubber Tyre 12"	Each	100		
2	Wheel Barrow (One Wheel) as per specifications and directions of Engineer Incharge, Red oxide coated and paint complete.	Dimensions: 40" (Length) X 22" (Top Width) X 7" (Depth) Material: Press Sheet 18 gauge thickness Angle Iron: 2" Width Tyres: Panther or equivalent	Each	10		
3	Shovel No. 5	Gauge 14, Sialkoti Plate, T-Handle(3), Kharwala or Lachi wood (as per approved sample)	Each	250		
4	Shovel No. 4	Gauge 14, Sialkoti Plate, T-Handle(3), Kharwala or Lachi wood (as per approved sample)	Each	250		
5	Shovel No. 3	Gauge 14, Sialkoti Plate, T-Handle(3), Kharwala or Lachi wood (as per approved sample)	Each	250		
6	Shovel No. 2	Gauge 14, Sialkoti Plate, T-Handle(3), Kharwala or Lachi	Each	250		

		wood (as per approved sample)				
7	Shovel No.0	Gauge 14,Sialkoti Plate,T-Handle(3), Kharwala or Lachi wood (as per approved sample)	Each	200		
8	Fork Hoe (phanjy)	T-Handle 3, 6 width,1-1/2" angle iron,1-1/2" iron rod	Each	190		
9	Pickaxe (Ghenthri)	One side Hook with handle (3) (Kharwala/Lachi Tree or equivalent, as per approved sample)	Each	90		
10	Pickaxe (Ghenthri)	Two side Hook with handle (3) (Kharwala/Lachi Tree or equivalent, as per approved sample)	Each	90		
11	Digging Rod (Jabal)	5 size with excel	No	25		
12	Rope (Rasi)	as per approved sample	Kg	100		
13	Steel Buckets	Galvanized steel, 10 litre capacity	Each	90		
14	Grape Hoe (phary)	6 length,4 width,14 gauge	Each	140		
15	Wedge (Cherry)	Iron steel with 32 mm diameter	Each	10		
18	Big Hammer (Pulk) 5 kg	Handle (3) (Kharwala/Lachi Tree, as per approved sample)	Each	10		
19	LED Lights	50 Watts (Orient or equivalent)	Each	10		
20	Head Lights	Chargable, 25 Watts, China made	Each	30		
21	Torch Lights	50 Watts, China made	Each	15		
22	Tyre Tube (for wheel barrow)	Panther or equivalent	Each	20		

23	Safety Goggles	medical goggles anti-dusting, anti-smogging and anti-spitting as per approved sample	Each	100		
24	Steel bowl (Takari/Tatki)	27/28 gauge, as per approved sample	Kg	150		
25	Hammer 1 Kg	China Made	Each	5		
26	PIPE WRENCH -- 48"	China Made	Each	4		
27	PIPE WRENCH -- 36"	China Made	Each	4		
28	CHAIN WRENCH -- 36"	China Made	Each	4		
29	PIPE WRENCH -- 24"	China Made	Each	4		
30	PIPE WRENCH -- 18"	China Made	Each	4		
31	PIPE WRENCH -- 14"	China Made	Each	4		
32	PIPE WRENCH -- 12"	China Made	Each	4		
33	PIPE WRENCH -- 10"	China Made	Each	4		
34	SCREW WRENCH -- 12"	China Made	Each	4		
35	SCREW WRENCH -- 10"	China Made	Each	4		
36	SPANNER WRENCH SET	China Made	Each	4		
37	SOCKET AND RACHET SET	China Made	Each	4		
38	Pipe threader DIE tool set (2"x 1/2")	China Made	Each	4		
39	Hacksaw with Steel blade (12 No Blades).	China Made	Each	4		
40	Chaisel (1 Feet)	China Made	Each	4		

41	Hammer (2 Kilogram)	China Made	Each	4		
42	PPR Pipe heater Machine	China Made	Each	4		
	Total In Rs.					
	GST @17%					
	WHT @4.5%					
	Total Amount in Rs. (PKR)					

Amount in Words: _____

Authorized Signature: _____

Name & Designation: _____

Company Seal: _____

WSSSP

Supply of Sanitation Tools and Equipment for Zone-C, WSSP Peshawar

BILL OF QUANTITIES

S. No.	Item Description	Specification	Unit	Quantity	Rate (PKR)	Total Amount (PKR)
1	Hand cart	0.22 M3 volume, two wheels 30-inch diameter tyre with rim, 18-gauge plate, 2" angle iron The frame should have hooks for spade/ shovel. The cart must be double coat painted with suitable paint or as approved by the competent authority. a coat of red oxide must be applied before painting.	Each	20.00		
2	Shovel No. 4	Gauge 14, Sialkoti Plate, T-Handle (3), Lachi wood (as per approved sample)	Each	140.00		
3	Fork Hoe (phanjy)	6" width, 1-1/2 x 1-1/2" x 3/16" angle iron, 04 Nos 6" long steel bars (1/2" dia), T-Handle (3), Lachi wood (as per approved sample)	Each	100.00		
4	Pickaxe (Ghentri)	Two side Hook with handle (3) Lachi wood (as per approved sample)	Each	50.00		
5	Digging Rod (Jabal)	5 feet excel	Each	20.00		
6	Steel Buckets	Galvanized steel, 10 litre capacity	Each	40.00		
7	Wedge (Cherry)	Iron steel with 32 mm diameter having 1' length	Each	20.00		
8	Big Hammer (Pulk)	5 Kg, handle (3) Lachi wood (as per approved sample)	Each	10.00		
9	Ladder	16' length, 18-gauge pipes	Each	2.00		
10	Rope (meter)	1-1/2" thick	Kg	100.00		

11	Tray (Tatki)	18 Gauge Galvanized steel	No	50.00		
12	Hack saw & blade	China made	No	5.00		
13	Bamboos	8' length	No	20.00		
14	Long gloves		pair	100.00		
15	Wader		No	50.00		
16	Steel bars (G-40)	1/2" dia & 40' long	No	20.00		
Total Amount (Rs)						

Amount in Words: _____

Authorized Signature: _____

Name & Designation : _____

Company Seal: _____

Note:

The Good will be delivered to respective Zonal office including loading & unloading Charges and properly packed.

Please provide Separate CDRs for Zone B and Zone-C, respectively.

Affidavit

I owner Mr. _____ CNIC# _____
of M/s _____

I/We accept the terms and conditions as laid down in Bidding documents and advertisement notice. I/We shall also observe all the rules / regulations framed by Government of the Khyber Pakhtunkhwa regarding the Supply of Good as mentioned in the KPPRA Rule 2014.

Furthermore, I/We understand that if any information provided in respect of this bid is found false / fake at any stage before / after award of contract. The WSSP has a right to withhold all our due payments, impose penalty and may file a petition in Court of law for debarment / blacklisting of the firm.

**SIGNATURE
WITH STAMP OF THE FIRM**

Date: _____

SERVICE PROVIDER PROFILE

Company	
Address of Office	
Telephone No	
Contact Person (Name & Mobile)	
NTN No	
Years of Experience	
No of Trained Staff	

Authorized Signature: _____

Name & Designation: _____

Company Seal : _____

WATER AND SANITATION SERVICES Checklist

The Following listed documents should be submitted with the Proposal.

S.No	Particulars	Yes /NO
1	NTN Certificate	
2	KPRA Registration Certificate	
3	Proof of Relevant Experience (Purchase Orders / Contract Copy, at least two Relevant Supply to be attached)	
4	Satisfactory Performance Certificate Satisfactory Performance Certificate of previous Client. (Minimum 2 Certificates)	
5	Affidavit, on judicial stamp paper & duly attested by the Oath Commissioner, to the effect that the: a. Firm/vender has neither been blacklisted by any organization / department nor is involved in any subversive activities. b. Firm / vender is/was not involved in any Litigation / arbitration and that no work as rescinded in the past. Mandatory	
6	Called deposit (CDR) @ 2% of total bid cost in favor of CEO, WSSP. Mandatory	
7	Contact Person Name & Designation _____ Mobile: _____	_____ Authorized Signature & Stamp

Note:

- This checklist duly filled and signed by authorized person shall be submitted with bid and bidder should ensure to provide documents / evidence with his proposal. Else the bid shall not be accepted.

FOR FILLING THE BIDDING DOCUMENTS
WATER AND SANITATION SERVICES PESHAWAR.

Please Carefully Read below instructions before filling the Bid Documents / BOQ.

The Incomplete BID shall not be considered

1. The Bid documents all pages including BOQ must be **Stamped and signed** by an authorized person of the contractor/firm else the bid will not be considered.
2. In case, after evaluation, two or more bids are found equal, the lowest bidder shall be decided through Toss amongst them.
3. The KPPRA Notification **No. KPPRA/M&E/Estt:/1-17/2019-20** Dated Peshawar, the June 12, 2020 in respect of additional bid Security as imposed shall be referred to in case rate is quoted below than the Estimated cost.
4. If the successful bidder failed to provide the required Bid Security or the Performance Security within the prescribed time or fails to sign the agreement for the work, his bid security shall be forfeited in favor of WSSP and the work will be awarded to the 2nd lowest bidder.
5. The Contractor Bid Security @ 2% shall be verified from the Concerned Bank, if found FAKE OR Expired, his enlistment with WSSP will be cancelled immediately and case shall be submitted to competent Authority for decision, where in the Contractor may be Blacklisted.
6. Bidding Document Fee shall be deposited in Bank of Khyber A/c #: 0742-38 in favor of CEO WSSP. The Bidding documents shall be issued against the submission of application along the BOK deposit slip (No cash Payment shall be entertained).
7. Bidding shall be done on least Cost Basis, and the work order shall be awarded to lowest successful bidder in total.
8. The bidders are required to quote their total bids costs both in “Figures and Word”.

9. All Provincial/Federal taxes/stamp duty including income tax will be recoverable from the bidder as per directives of Govt. issued from time to time.
10. Any disfiguring/overwriting, manipulation in bids unless proper signing shall be liable to rejection.
11. Only filled BOQ shall not be sufficient, all the attached Annexures / evidences and appendixes must be filled in and signed by the contractor (Where applicable).
12. Incomplete/conditional and late receipt bids shall not be acceptable.
13. Tenders and copy of Call Deposits received through fax will not be acceptable.
14. Besides other duties & taxes etc., the successful bidder shall also to deposit the government prescribed amount of stamp duty.
15. The Competent Authority reserves the right to reject anyone or all the tenders, the reason / reasons for cancellation shall be shared with Contractor upon request.

Supplier/ Contractor Signature

Stamp.

WSSSP

CONTRACT

Supply of Sanitation Tools & Equipment for Zone B & C, WSSP Peshawar

THIS CONTRACT is made and executed on this _____, 2021 by and between:

Water and Sanitation Services Peshawar, a company duly incorporated under the provisions of Companies Ordinance, 1984 having its registered office at Plot #33, Street 13, Local Government Governance School, Phase 7, Hayatabad, Peshawar through its Chief Executive Officer (CEO) on behalf of its Board of Directors (Hereinafter referred to as “**Client**” which expression shall, where the context permits, includes its successors-in-interest and permitted assigns)

AND

M/S _____ (Hereinafter referred to as “**Firm**” which expression shall, where the context permits, includes its successors-in-interest and permitted assigns)

WHEREAS;

The Client advertised a Tender Notice in the national press for **Supply of Sanitation Tools & Equipment for Zone-B & C, WSSP** (hereinafter called the “Supplier”)

The Firm, being the lowest bidder, has been selected and is willing to provide the Supply / Services on the terms and conditions set forth in this Contract, NIT and Bidding Documents.

NOW, THEREFORE, the Client, represented by its Chief Executive Officer on behalf of its Board of Directors and the Firm, represented by its Zonal Manager (Zone B) WSSP, to synergize their efforts for achieving the intended results, have decided to enter into this Contract today on _____, 2021 on the terms and conditions agreed below.

1. The Firm shall complete the work as per details provided in the BOQ / NIT and as per requirement of the Client set forth in Pre-Bid Meeting.
2. That the payment to the firm shall be made after delivery and verification of bill (Payment shall be made for actual work) through cross Cheque within 30 days. No mobilization advance or advance shall be granted to the winner bidder.
3. The Firms will complete the work as per approved Specifications / design / quality desired, no deviation in this respect shall be accepted.
4. The approved rate under this Contract (as mention in BOQ submitted by Supplier) shall remain the same during the approved time of this Contract (Six Months). The Firm shall not demand for increase in approved rate during the period of this Contract.

5. The Firm shall be fully responsible for all payments like E.O.B.I., Social Security, Health Insurance, etc. of the Employees.
6. Bids shall remain valid for the period of Six months, in exceptional circumstances prior to expiry of the original bid validity period, the Employer may request that the bidders extend the period of validity for a specified additional period which shall in no case be more than the original bid validity period. The request and the responses thereto shall be made in writing. A bidder may refuse the request without forfeiting his Bid Security. A bidder agreeing to the request will not be required or permitted to modify his bid but will be required to extend the validity of his Bid Security for the period of the extension.
7. The Client will deduct income tax and sales tax or any other duties and tax (if applicable) as per prescribed rates of the Government.
8. The Contract may be revoked by the Client at any time in case of unsatisfactory performance, failure to perform services, without serving any notice to Firm and all payments will be withheld by the Client, the Bid Security shall be forfeit and moreover, WSSP reserve the right to move the legal action against the firm.
9. The Client reserves the right to revoke the Contract at any time without assigning any reason thereof and there shall be no appeal before any court or authority against it.
10. That the completion period of this Contract shall be 2 Months, commencing from the date of work order or as per Client's directions / Request.
11. The Firm shall complete the work as per Specification of the Client and in case of poor quality / substandard etc. other than the approved sample, the Client has the right to cancel the contract and impose ban for participating in to next bidding process of WSSP and as penalty the Bid security shall be forfeited in favor of WSSP.
12. All the terms and Conditions mentioned in Bidding Documents, NIT and detail finalized in Pre-bid meeting are the part of this contact agreement and Supplier is bound to adhere with.

IN WITNESS, WHEREOF; the authorized representatives of both the parties have executed and entered into this Agreement on this _____, 2020 at Peshawar have signed and sealed or stamped as under.

For WSSP, Peshawar

For and on Behalf of Firm

WITNESSES:
