



**GOVERNMENT OF KHYBER PUKHTUNKHWA**



**BIDDING DOCUMENT**

**FOR THE WORK;**

**ENGINE OVERHAULING OF DOUBLE WHEEL SHOWEL  
DL200A OF Zone B WSSP.**

**APRIL 2021**

**OFFICE OF THE ZONAL MANAGER (ZONE-B)**

**WATER & SANITATION SERVICES PESHAWAR**

**HOUSE# 284-B, FAZAL ABAD TAJIK STREET  
GULBAHAR NO.2, PESHAWAR**

**PHONE-NO.091-2606243**

## **Disclaimer**

Though adequate care has been taken while preparing this document and information provided therein, but it is advised that the bidder must satisfy himself for the corrections and sufficiency of the Data. Information on any discrepancy should be intimated to this office immediately. If no information is received from any of the bidders within the time of submission date, it shall be presumed that this document is correct and complete in all respects. If considered necessary in the interest of work / public, Water & Sanitation Services Peshawar (WSSP) reserves the rights to modify, amend or supplement this document.

## TERMS & CONDITIONS

The firms/ Companies / Authorized dealers / Manufacturers (hereinafter called the "Service Provider") having relevant experience in the field are hereby invited to submit their sealed tender for **Engine Overhauling of Double Wheel Showel DL200 of Zone B WSSP.** (hereinafter called the "Services") subject to following terms and conditions: -

1. The contractor should have a well-maintained workshop in Peshawar preferably.
2. The spare parts provided should be of standard quality i.e. Doosan, as mentioned in the BOQ. The replacement of spare parts shall be done in co-ordination/ Approval from WSSP staff else the claim of payment shall be not be entertained.
3. The contractor/firm should have at least 05 years of experience in the stated subject.
4. The contractor is bound to complete the work as required and as per desired specifications.
5. Transport, taking of vehicle to the workshop returning of vehicle to the designated spot i.e. workshop or parking yard and other related things will be on contractor, no extra charge in this respect shall be paid.
6. Before and after water service (Cleaning Services) of the vehicle will be on contractor.
7. Spare parts will be inspected before installation by the Mechanical superintendent, workshop supervisor and further by Fleet Officer.
8. After completion of running period for engine which is overhauled, its tuning, tappet setting and other essential services will be provided by contractor and no additional charges will be charged.
9. After awarding of work order the contractor should start his work immediately and at feasible location to the Wssp parking yard.
10. No machinery or equipment will be given to the contractor. All machinery tools equipment's labor etc. will be the responsibility of the bidder.
11. Each and every work carried should avail at least 06-month warranty and no extra charges will be charged for the repeated work.
12. Each and every work carried out will be dealt and monitored strictly and a pre inspection will also be done in the presence of another mechanic will be assigned for checking the quality and quantity of the mentioned/done work.

13. The contractor is bound to present vehicle emission test for each and every engine overhauling carried out.
14. A visit will be done by WSSP inspection team for inspection of workshop.
15. All works will be carried out in the presence of WSSP representative.
16. If the contract cost was exhausted before the completion of work, 15% variation under KPPRA rules shall be enforced after approval.
17. Where no prices are entered against any item(s), the price of that item shall be deemed be free of charge, and no separate payment shall be made for that item(s).
18. The rates should be valid till the contract expiration date. Contract shall be entered with the bidder on least cost basis and no increase, due to any reason, in the rates shall be acceptable during the validity of the contract period.
19. Tenders will be received only along with bidding documents duly signed and stamped by Chief Executive/authorized person of the firm.
20. Black listed service providers should not apply.
21. Services should be according to the client's requirement. No amendment in tender form (in specification) will be accepted and such forms shall be rejected.
22. The payment shall be made after the submission of IPC by the contractor and verification of the Zonal staff through crossed cheque.
23. In case of delay in completion of work, the penalty up to 0.5% per day of the bid cost can be imposed total upto 10% of the Bid cost.
24. A rate contract (copy attached) shall be signed by the successful bidder and WSSP and all terms and conditions would be binding on both parties.
25. Bidders are required to Submit the sealed tender under Single Stage single Envelop method at the place, date and time mentioned in NIT.
26. The bidder / Supplier should be a registered entity with taxation authorities & KPPRA. The bidder should have sufficient experience in the field.
27. The quoted rates should be inclusive of all applicable taxes and other relevant charges. Nothing over and above the bid cost shall be paid.
28. The company will deduct taxes, duties (Including Stamp duties) and other relevant charges as prescribed and amended from time to time by National & Provincial tax authorities / Government including KPPRA taxes.

29. Competent Authority reserves the right to reject the tenders at any stage with cogent reason as per KPPRA rules and regulations.
30. No Advance payment shall be made to the Successful bidder.
31. In case of providing poor Performance, the client has the right to cancel the contract and impose ban for participating in the next bidding process of WSSP.
32. Any disfiguring / over writing, manipulation in the tender shall be liable to rejection or Incomplete / conditional bids shall not be acceptable.
33. Any deviation from above mentioned conditions will automatically lead to cancellation of the Contract.
34. The bid validity period is (One year) from the last date for submission of the bid.
35. The Bid Security shall be forfeited by the WSSP, on the occurrence of any / all of the following conditions:
  - If the Tenderer withdraws the Tender during the period of the Tender validity specified by the Tenderer on the Tender Form; or
  - If the Tenderer does not accept the corrections of his Total Tender Price; or
  - If the Tenderer, having been notified of the acceptance of the Tender by the Purchaser, fails or refuses to deliver the required subject work.
  - In case of unsatisfied performance/ completion of work.
  - In case information provided by bidder found to be fake or misleading at any stage.
36. Completion of the work is 01 month otherwise penalty will be charged at per day rate of 0.5 percent of the total cost.

**OFFICE OF THE ZONAL MANAGER (ZONE-B)**

**WATER & SANITATION SERVICES PESHAWAR**

**PHONE-NO.091-2606243**

## DOCUMENTS FOR EVALUATION OF PROPOSAL

The proposals shall be evaluated by the evaluation committee in the light of following documents.

Category	Description	Points
<b>Legal (Mandatory)</b>	Certificate of Company/Firm Registration/Incorporation under the laws of Pakistan	Mandatory
	Valid Income Tax Registration	Mandatory
	Valid KPRA Registration	Mandatory
	Submission of undertaking on legal valid and attested stamp paper that the firm is not blacklisted by any of Provincial or Federal Government Department, Agency, Organization or autonomous body or Private Sector Organization anywhere in Pakistan.	Mandatory
	Compliance to the specifications of all items to be procured mentioned vide Annex-A of this document.	Mandatory
	Previous Similar Experience.	Mandatory

**Note:** Verifiable documentary proof for all above requirements should be submitted with Bid. Responsiveness of bidder shall also be based on feasibility of location, workshop status, similar experience, registered to the GOVT etc.

## Engine Overhauling of Double Wheel Showel DL200 of Zone B WSSP

### BILL OF QUANTITIES

Engine Repairing and parts for DL200A Doosan					
Bill of Quantities (BOQ)					
Sr.no	Description	Qty	Brand	Unit Price	Total Price
1	Linear cylinder	6	Doosan		
2	Metal crank 0.25	7	Doosan		
3	Bushing camshaft	5	Doosan		
4	Bush cam shaft	1	Doosan		
5	Seal oil rear	1	Doosan		
6	Piston ring kit	1	Doosan		
7	Piston A grade	6	Doosan		
8	Metal con rod 0.25mm	6	Doosan		
9	Guide valve	12	Doosan		
10	Seat exhaust valcve	6	Doosan		
11	Seal inlet valve	6	Doosan		
12	Valve inlet	6	Doosan		
13	Valve exhaust	6	Doosan		
14	Seal valve stem	12	Doosan		
15	Pump assy oil	1	Doosan		
16	Cartridge oil filter	1	Doosan		
17	Nozzle fuel injection	6	Doosan		
18	Element fuel filter cartridge	1	Doosan		
19	Overhaul gasket kit all	1	Doosan		

20	Belt fan	1	Doosan		
21	Cooler assy oil	1	Doosan		
22	Element return filter	1	Doosan		
23	Mechanical shop work		-		
24	Labor engine including carriage		-		
			<b>Total Amount</b>		

**Amount in Figure:** \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_

**Name & Designation** \_\_\_\_\_

**Company Seal:** \_\_\_\_\_

**WSSSP**



## **Affidavit (For Service Provider)**

As owner of M/s

---

**I/We accept the terms and conditions as laid down in tender form and advertisement notice.** I/We shall also observe all the rules/regulations framed by Government of the Khyber Pakhtunkhwa regarding the hired services mentioned in the attached list from time to time.

I / We understand and Accept that in case of Non- Compliance after the award of Work WSSP has a right to impose penalty, forfeit Bid security and may initiate legal action against poor performance or Non Completion of Work.

**SIGNATURE  
WITH STAMP OF THE FIRM**

Date: \_\_\_\_\_

**SERVICE PROVIDER PROFILE**

Company	
Address of Office	
Telephone / Mobile No	
NTN No	
Years of Experience	
No of Trained Staff	

**Authorized Signature:** \_\_\_\_\_

**Name & Designation:** \_\_\_\_\_

**Company Seal :** \_\_\_\_\_

**TERMS AND CONDITIONS**  
**FOR FILLING THE BIDDING DOCUMENTS**  
**WATER AND SANITATION SERVICES PESHAWAR.**

**Please Carefully Read below instructions before filling the Bid Documents / BOQ. The Incomplete BID shall not be considered and REJECTED.**

**Contract**

1. The Purchaser shall, after receipt of the Performance Security if required from the successful Tenderer, send the Contract provided in the Tender Document, to the successful Tenderer. Within 07 working days of the receipt of such Contract, the Tenderer shall sign and date the Contract and return it to the Purchaser.

**Contract Duration & Work Completion Time.**

2. The Contract duration shall be for the period for this validity (One Year) from the date of issuance of Letter of Acceptance Letter and subsequent issuance of first relevant Purchase Order to the Contractor. The Completion time of Contract is One Month

**Standards**

3. The Goods / Items / Services provided under this Contract shall conform to the authoritative latest industry standards.

**Payment**

4. The Contractor shall provide all necessary supporting documents along with invoice for payment.
5. The Contractor shall submit an Application for Payment, to the Purchaser. The Application for Payment shall: be accompanied by such invoices, receipts or other documentary evidence as the Purchaser may require; state the amount claimed; and set forth in detail, in the order of the Price Schedule, particulars of the Goods/Items supplied, the Services provided and the Works done, up to the date of the Application for Payment and subsequent to the period covered by the last preceding Payment, if any.
6. The Purchaser shall get verified the details of Goods/Items Supplies delivered against the invoice from the Admin Team of WSSP and Payment shall be made on complete delivery of Goods/Items Supplies after issuance of satisfactory certificate by concerned team, as per details given in relevant Letter of Acceptance.
7. The Purchaser shall pay the amount verified within thirty (30) days. Payment shall not be made in advance and against partial delivers. The Purchaser shall make payment for the, the Services provided, and the Works done as per, to the Contractor, as per Government policy, in Pak Rupees, through cross cheque on monthly basis.
8. All payments shall be subject to any and all taxes, duties and levies applicable under the laws of Pakistan.
9. The Bid documents all pages including BOQ must be **Stamped and signed** by an authorized person of the contractor/firm else the bid will not be considered.

10. In case, after evaluation, two or more bids are found equal, the lowest bidder shall be decided through Toss amongst them.
11. If the successful bidder failed to provide the required Bid Security or the Performance Security within the prescribed time or fails to sign the agreement for the work, his bid security shall be forfeited in favor of WSSP and the work will be awarded to the 2<sup>nd</sup> lowest bidder.
12. The Contractor Bid Security @ 2% shall be verified from the Concerned Bank, if found FAKE OR Expired, his enlistment with WSSP will be cancelled immediately and case shall be submitted to competent Authority for decision, where in the Contractor may be Blacklisted.
13. Bidding Document Fee shall be deposited in Bank of Khyber A/c #: 3000-823995 in favor of CEO WSSP. The Bidding documents shall be issued against the submission of application along the BOK deposit slip (No cash Payment shall be entertained).
14. Bidding shall be done on least Cost Basis, and the work order shall be awarded to lowest successful and responsive bidder.
15. The bidders are required to quote their total bids costs both in "Figures and Word".
16. All Provincial/Federal taxes/stamp duty including KPPRA tax will be recoverable from the bidder as per directives of Govt. issued from time to time.
17. Any disfiguring/overwriting, manipulation in bids unless proper signing shall be liable to rejection.
18. Only filled BOQ shall not be sufficient, all the attached Annexures and appendixes must be filled in and signed by the contractor (Where applicable).
19. Incomplete/conditional and late receipt bids shall not be acceptable. Tenders and copy of Call Deposits received through fax will not be acceptable.
20. Besides other duties & taxes etc., the successful bidder shall also to deposit or shall be deducted from his bill through the government prescribed amount of stamp duty.
21. The Competent Authority reserves the right to reject anyone or all the tenders, the reason / reasons for cancellation shall be shared with Contractor upon request.

**Supplier/ Contractor Signature**

**Stamp.**

## CONTRACT / AGREEMENT

### Engine Overhauling of Double Wheel Showel DL200A of Zone B WSSP.

THIS CONTRACT is made and executed on this \_\_\_\_\_, 2021 by and between:

**Water and Sanitation Services Peshawar**, a company duly incorporated under the provisions of Companies Ordinance, 1984 having its registered office at Plot #33, Street 13, Local Government Governance School, Phase 7, Hayatabad, Peshawar through its Chief Executive Officer (CEO) on behalf of its Board of Directors (Hereinafter referred to as "**Client**" which expression shall, where the context permits, includes its successors-in-interest and permitted assigns)

**AND**

**M/S** \_\_\_\_\_ (Hereinafter referred to as "**Firm**" which expression shall, where the context permits, includes its successors-in-interest and permitted assigns)

#### **WHEREAS;**

The Client advertised a Tender Notice in the national press for Engine Overhauling of Double Wheel Showel DL200A of Zone B WSSP. "Hereinafter called the "Service Provider"

The Firm, being the lowest bidder, has been selected and is willing to provide the Supply / Services on the terms and conditions set forth in this Contract, NIT and Bidding Documents.

**NOW, THEREFORE**, the Client, represented by its Chief Executive Officer on behalf of its Board of Directors and the Firm, represented by its Zonal Manager (Zone B) WSSP, to synergize their efforts for achieving the intended results, have decided to enter into this Contract today on \_\_\_\_\_, 2021 on the terms and conditions agreed below.

1. The Firm shall complete the work as per details provided in the BOQ / NIT and as per requirement of the Client set forth
2. That the payment to the firm shall be made after delivery and verification of bill (Payment shall be made for actual work) through cross Cheque within 30 days. No mobilization advance shall be granted to the winner bidder.
3. The Firms will complete the work as per approved Specifications desired, no deviation in this respect shall be accepted.
4. The approved rate under this Contract (as mention in BOQ submitted by Service Provider) shall remain the same during the approved time of this Contract (01 year). The Firm shall not demand for increase in approved rate during the period of this Contract.
5. The Firm shall be fully responsible for all payments like E.O.B.I., Social Security, Health Insurance, etc. for their employed staff/ labor.

6. Bids shall remain valid for the period of One Year , in exceptional circumstances prior to expiry of the original bid validity period, the Employer may request that the bidders extend the period of validity for a specified additional period which shall in no case be more than the original bid validity period. The request and the responses thereto shall be made in writing. A bidder may refuse the request without forfeiting his Bid Security. A bidder agreeing to the request will not be required or permitted to modify his bid, but will be required to extend the validity of his Bid Security for the period of the extension.
7. The Client will deduct income tax and sales tax or any other duties and tax (if applicable) as per prescribed rates of the Government.
8. The Contract may be revoked by the Client at any time in case of unsatisfactory performance, failure to perform services, without serving any notice to Firm and all payments will be withheld by the Client, the Bid Security shall be forfeit and moreover, WSSP reserve the right to move the legal action against the firm.
9. The Client reserves the right to revoke the Contract at any time without assigning any reason thereof and there shall be no appeal before any court or authority against it.
10. That the completion period of this Contract shall be 1 month, commencing from the date of work order or as per Client's directions / Request.
11. The Firm shall complete the work as per Specification of the Client and in case of poor quality / substandard etc. other than the approved sample, the Client has the right to cancel the contract and impose ban for participating in to next bidding process of WSSP and as penalty the Bid security shall be forfeited in favor of WSSP.
12. All the terms and Conditions mentioned in Bidding Documents & NIT are the part of this contact agreement and Supplier is bound to adhere with.

**IN WITNESS, WHEREOF;** the authorized representatives of both the parties have executed and entered into

This Agreement on this \_\_\_\_\_, 2020 at Peshawar have signed and sealed or stamped as under

\_\_\_\_\_  
For WSSP, Peshawar

\_\_\_\_\_  
For and on Behalf of Firm

**WITNESSES:**

\_\_\_\_\_

ss

\_\_\_\_\_