



**GOVERNMENT OF KHYBER PUKHTUNKHWA**

**BIDDING DOCUMENT**

**FOR THE;**

**“WASH Interventions for COVID 19 in Peshawar”  
Under UNCIEF Funded Project**

**November 2021.**

**General Manager (HR, Admin & Procurement)  
WATER AND SANITATION SERVICES PESHAWAR  
PLOT NO. 33, SECTOR: E-8, STREET NO. 13,  
(LCB BUILDING)  
PHASE-VII, HAYATABAD, PESHAWAR.  
Phone#: 091-5890560**

## Disclaimer

Though adequate care has been taken while preparing this document and information provided therein, it is advised that the bidder must satisfy himself for the corrections and sufficiency of the Data. Information on any discrepancy should be intimated to this office immediately. If no information is received from any of the bidders within the time of submission date, it shall be presumed that this document is correct and complete in all respects. If considered necessary in the interest of work/public, Water & Sanitation Services Peshawar (WSSP) reserves the right to modify, amend or supplement this document.

## TERMS AND CONDITIONS

The Registered firms/companies/ Service providers hereinafter called the Service provider and having **Relevant Experience** in the field are hereby invited to submit their tender for “**WASH Interventions for COVID 19 in Peshawar**” subject to the following terms and conditions: -

1. The Supplies (chemicals) , tools, and equipment's provided shall be of approved Specification and by the Govt Approved firm.
2. The rate(s) quoted shall imply free delivery to this office including transportation, loading/unloading, etc.
3. The rates should be quoted inclusive of all taxes.
4. No extra charge for packing, forwarding, and insurance, etc. will be paid on the rates quoted.
5. The rates should be quoted only for the items specified in the list of requirements and should be for the items or given specifications that confirm the standard (s) requirements of the given specification/mark/manufacturers.
6. Rates quoted for items other than the required specification/mark/manufacture may not be considered.
7. Where specifications/mark/manufacture is not specified by this office the rates should be quoted only for the 1st Class and standard quality / Licenced Supplies.
8. The decision of WSSP for acceptance/rejection of supplied including the decision for equivalent specifications, standard, and quality, etc. of articles shall be final.
9. The 2% Earnest Money of the total bid amount in the shape of call deposit will be deposited in the name of Chief Executive Officer WSSP.
10. The amount of Earnest money paid by the Bidder (s) whose tender is not accepted will be refunded to them by Cross-Cheque or demand draft.
11. Only on satisfactory completion of the supplies ordered for and on payment of all bills of the supplier as to be admitted for payment, the amount of Security Deposit/Earnest Money Deposit will be refunded after the expiry of guarantee period if any, or any such date/period as may be mutually agreed upon.
12. The Head of Office will consider an extension of time for remitting the Security Deposit as demanded. However in case of denial to consider such extension the supplier is bound to abide by the limit given and liable to make good any loss to the Government on account of his failure to abide by the time limit.
13. The supply of inferior quality/standard or of different specifications other than that ordered/specified on/or incomplete or damaged articles will not be accepted. The supplier will have to replace the same at his own cost and risk on intimation of non-acceptance. However, if no communication is received within 15 days from the date of communication,

The Tender Inviting Officer will not be responsible for any damage, loss, etc. of such rejected articles.

14. In case of failure to replace the unaccepted and rejected articles from supplies made as mentioned in the conditions, the loss undergone by the Government will be recovered from the supplier's security deposit/earnest money or payment due of any bill (s) to the extent required.
15. In case of failure to supply the items ordered for as per conditions and within the stipulated time, the same articles will be obtained if required from the bidder who has offered next higher rates or from any other source, as may be decided by the Tender inviting officer and loss to the Government on account of such purchase (S) shall be recovered from the former supplier Security Deposit/Earnest Money or bills payable. The suppliers shall have no right to dispute with such procedure.
16. The tenders will be opened in presence of bidders or their representative if any present in the office of the Tender Inviting Officer.
17. The right to accept or reject without assigning any reasons or all tenders in part or whole is reserved with the Tender Inviting Officer and his decision(s) on all matters relating to acceptance or rejection of the tenders as a whole or in part will be final and binding to all.
18. The tender offers received which do not conform with the terms and conditions of this office will be summarily rejected.
19. In case of the supplier does not execute the supply order placed with him, the earnest money of the supplier will be forfeited to the Govt. and the contract for the supply shall stand terminated with no further liabilities on either party to the contract.
20. If the supply of Chemiclas & equipment is not satisfactory or as per specification given in the tender, the same will be rejected by the WSSP and same will have to be replaced by the supplier at his own cost & risk.
21. The tendering firm must be registered with the Sales Tax & Income Tax Department and a copy of their registration bearing the registration number be provided.
22. No advance payment will be made and no request for an increase in the rates will be entertained during the period of supply.
23. If Required on the request of WSSP the supplied chemical shall be tested by the bidder from authorized Lab of Govt. for efficacy and will provide result to WSSP.
- 24. Bidders should not be permitted to alter or modify their bids after the expiry of the deadline for receipt of bids.**
25. The Purchase Committee reserves the right to reject any tenders or negotiate as per rules.
26. The WSSP also reserves the right to relax any terms and conditions in the public interest.

27. The bidder shall indicate their rates in clear visible figures and works and shall not alter/overwrite/make cutting in the rates. If alteration/overwriting/cutting in rates are noticed, such tenders shall not be taken into consideration. The rates quoted should be inclusive of all taxes Noting shall be payable over and above the quoted rates and no future liability shall be on the purchaser side.

**ZONAL MANAGER (ZONE-A)  
WATER AND SANITATION SERVICES PESHAWAR**

**Supplier's Acceptance.**

**Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**DOCUMENTS REQUIREMENTS FOR TENDER QUALIFICATION CRITERIA.**

1. 2% EARNEST MONEY IN THE SHAPE OF CALL DEPOSIT IN FAVOUR OF CHIEF EXECUTIVE OFFICER WSSP.
2. TAX REGISTRATION CERTIFICATE ALONG WITH REGISTRATION NUMBER
3. COPY OF TERMS AND CONDITIONS DULY SIGNED WITH SEAL OF THE FIRM, IN TOKEN OF ACCEPTANCE OF TERMS AND CONDITIONS.
4. TENDERERS HAVE TO BE SUBMITTED BOUCHER/LITERATURE/ ETC. WITH TENDER DOCUMENTS (where applicable).
5. WARRANTY OF THE EQUIPMENTS MUST BE CLEARLY MENTIONED.

## **Affidavit**

As the owner of M/s

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**I/We accept the terms and conditions as laid down in tender form and advertisement notice.** I/We shall also observe all the rules/regulations framed by the Government of the Khyber Pakhtunkhwa regarding the Supply of Chemicals and Equipments for WSSP.

**SIGNATURE  
WITH STAMP OF THE FIRM**

Date: \_\_\_\_\_

**SERVICE PROVIDER PROFILE**

Company	
Address of Office	
Telephone No	
NTN No	
Years of Experience	

**Authorized Signature:** \_\_\_\_\_

**Name & Designation:** \_\_\_\_\_

**Company Seal** : \_\_\_\_\_



## WATER & SANITATION SERVICES PESHAWAR

### BILL OF QUANTITIES

#### WASH interventions for COVID 19 in Peshawar District

Activity #	Activity Description	QTY	UNIT	RATE (Rs) PKR	Total Amount (Rs)
1	<b>Supplies for Covid-19</b>				
1.1	Chlorine (HTH)-25 kg drum-70%	20	No.		
1.2	Spraying equipment-20 Ltrs. (mechanical)	5	No.		
1.3	Spraying equipment (manual) for schools	100	No.		
	<b>Sub- Total (A)</b>				

**Amount in Figure:** \_\_\_\_\_

\_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_

**Name & Designation :** \_\_\_\_\_

**Company Seal:** \_\_\_\_\_

## Specification.

### **(Manual Sprayers)**

#### **Technical Specification Spraying equipment-5 Liters. (Manual)**

Features:

This is an air pressure type garden sprayer with a shoulder strap for agricultural gardening use/Chlorine disinfection.

It is compatible with most commercial liquids Chlorine, fertilizers, weed killers, pesticides, herbicides, fungicides, etc. Specifications:

Material: PP, PE

Size: about 18 x 18 x 42 cm(5L)

Leather hose: about 130 cm

Spray lance: about 37 cm

Package Include

1pc x Pressure Sprayer

#### **Technical Specification Spraying equipment-20 Liters. (mechanical)**

Structure: The Sprayer consist of a barrel, base, battery, mini pump, charger, sparring system (Rubber, tubes, switch, spraying rod, nozzle, strip, castors etc.

1. Back mounted 18-20 liters mini pump
2. Pump mini discharge pump
3. Charger (Input AC-220 V, 50 Hz, Output DC-12 V 2 A
4. Size 40 x 190 x 555 mm
5. Battery 12 V 10 AH (Fully maintenance free), Max Pressure, 0.15 – 0.4 Mpa
6. Flow: Double Nozzle 1.2 L/min to 2.2 L/min

### Technical Specification Spray Pump

<b>Model</b>	<b>139F</b>
<b>Type</b>	<b>3-stroke, overhead valve, 1 cylinder</b>
<b>Displacement</b>	<b>31 cm<sup>3</sup></b>
<b>Bore x Stroke</b>	<b>39 x 26 mm</b>
<b>Max. Output</b>	<b>0.7Kw/6500r/min</b>
<b>Max. Rotation with no load</b>	<b>10,000 rpm</b>
<b>Fuel Consumption</b>	<b>480 g/kw.h</b>
<b>Cooling System</b>	<b>Forced Air</b>
<b>Ignition System</b>	<b>Transistor Magneto</b>
<b>Length x Width x Height</b>	<b>212 x 254 x 245 mm (8.3 x 9.8 x 9.1 in)</b>
<b>Net Weight</b>	<b>3.5kg (7.5lbs)</b>
<b>PTO Shaft rotation</b>	<b>Counterclockwise</b>

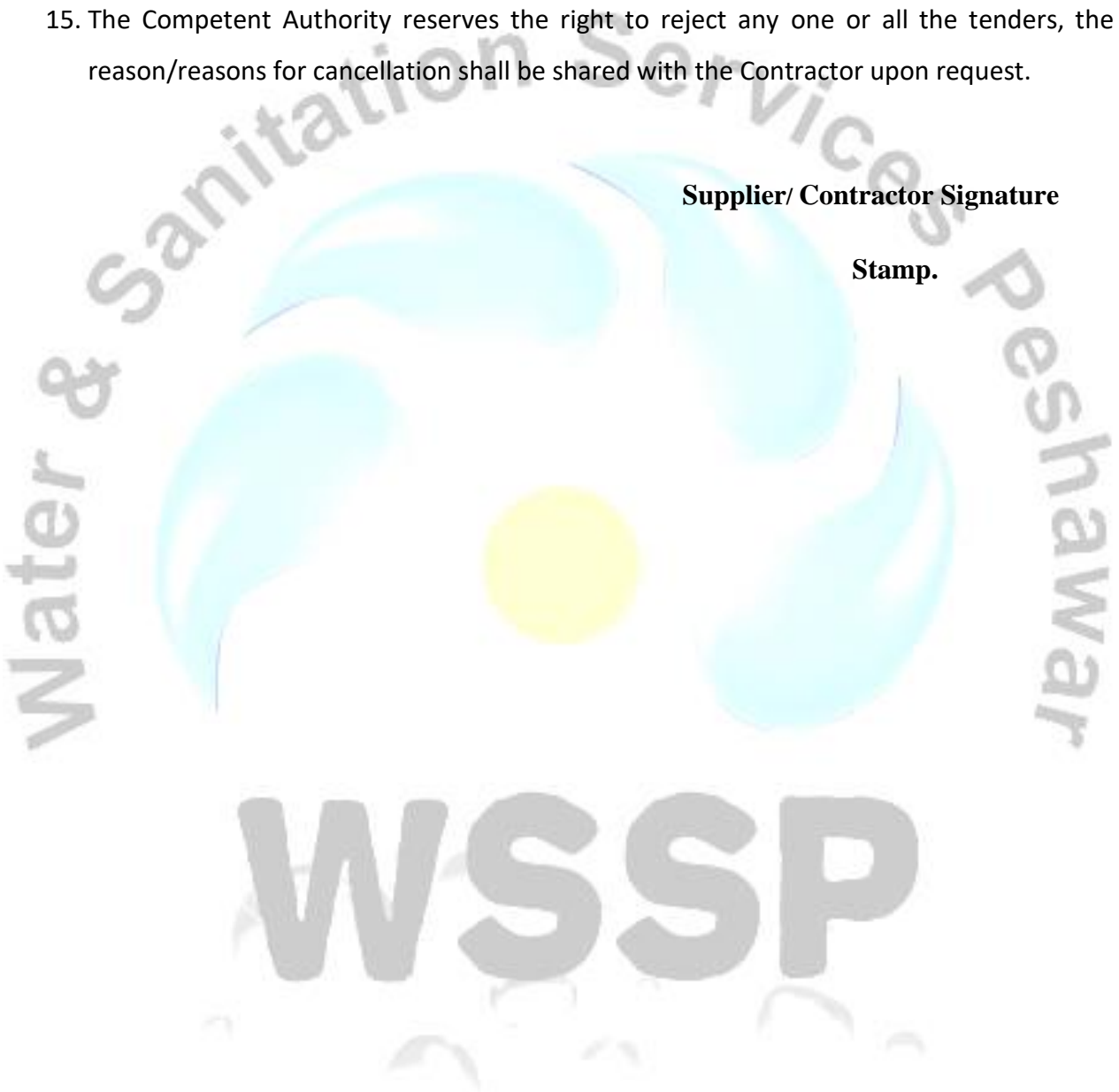
**TERMS AND CONDITIONS**  
**FOR FILLING THE BIDDING DOCUMENTS**  
**WATER AND SANITATION SERVICES PESHAWAR.**

1. The Bid documents on all pages including BOQ must be **Stamped and signed** by an authorized person of the contractor/firm else the bid will not be considered.
2. In case, after evaluation, two or more bids are found equal, the lowest bidder shall be decided through Toss amongst them.
3. The KPPRA notification shall prevail in additional security.
4. If the successful bidder failed to provide the required Bid Security or Performance Security within the prescribed time or fails to sign the agreement for the work, his bid security shall be forfeited in favor of WSSP and the work will be awarded to the 2<sup>nd</sup> lowest bidder.
5. The Contractor Bid Security @ 2% shall be verified from the Concerned Bank, if found FAKE OR Expired, his enlistment with WSSP will be canceled immediately and the case shall be submitted to competent Authority for decision, wherein the Contractor may be Blacklisted.
6. Bidding Document Fee shall be deposited in Bank of Khyber A/c #: 0742-38 in favor of CEO WSSP. The Bidding Documents shall be issued against the submission of the application along with the BOK deposit slip (No cash Payment shall be entertained)
7. Bidding shall be done on the least Cost Basis, and the work order shall be awarded to the lowest successful bidder in total.
8. The bidders are required to quote their total bid costs both in "Figures and Word".
9. All Provincial/Federal taxes/stamp duty including income tax will be recoverable from the bidder as per directives of Govt. issued from time to time.
10. Any disfiguring/overwriting, manipulation in bids unless proper signing shall be liable to rejection.
11. Only filled BOQ shall not be sufficient, all the attached Annexures and appendixes must be filled in and signed by the contractor (Where applicable).
12. Incomplete/conditional and late receipt bids shall not be acceptable.

13. Tenders and copies of Call Deposits received through fax will not be acceptable.
14. Besides other duties & taxes etc., the successful bidder shall also deposit the government prescribed amount of stamp duty.
15. The Competent Authority reserves the right to reject any one or all the tenders, the reason/reasons for cancellation shall be shared with the Contractor upon request.

**Supplier/ Contractor Signature**

**Stamp.**



## **CONTRACT / AGREEMENT**

**THIS CONTRACT** is made and executed on \_\_\_\_\_ by and between:

**Water and Sanitation Services Peshawar (Zone-B)**, a company duly incorporated under the provisions of Companies Ordinance, 1984 having its registered office at Plot #33, Street 13, Local Government Governance School, Phase 7, Hayatabad, Peshawar through its Zonal manager on behalf of its Chief Executive Officer (CEO) (Hereinafter referred to as “**Client**” which expression shall, where the context permits, include its successors-in-interest and permitted assigns)

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**M/S** \_\_\_\_\_ (Hereinafter referred to as “**Firm**” which expression shall, where the context permits, include its successors-in-interest and permitted assigns)

### **WHEREAS;**

- i. The Client advertised a Tender Notice in the national press to supply of Chemicals & Equipment for WSSP as defined in this Contract (hereinafter called the “Tools & Equipment Provider”);
- ii. The Firm, being the lowest bidder, has been selected and is willing to provide the tools & Equipment for sanitation on the terms and conditions set forth in this Contract;

**NOW, THEREFORE**, the Client, represented by Hm (Operations) on behalf of Chief Executive Officer WSSP, in order to synergize their efforts for achieving the intended results, have decided to enter into this Contract today on \_\_\_\_\_ on the terms and conditions agreed below.

1. The Firm shall provide the Chemicals & Equipment’s for WSSP as per details provided as per the requirement of the Client , the product should be licenced
2. That the payment to the firm shall be made after completion of the job and verification by optional staff through cross cheque. No advance shall be granted to the winning bidder.
3. The Firms will provide the supplies as per approved specification and approved tender.
4. The approved rate under this Contract shall remain the same during the currency of this Contract for a period of (6 Months). The Firm shall not demand an increase in the approved rate during the period of this Contract.
5. The Firm shall be fully responsible for all payments like E.O.B.I., Social Security, Health Insurance, Etc. of their hired staff.
6. The firm will be liable to complete the supply within 30 days of the issuance of the work order or before.
7. The Client will deduct income tax and sales tax or any other admissible tax, if applicable, as per prescribed rates of the Government.

8. The Contract may be revoked by the Client at any time in case of unsatisfactory provision of Supplies, Tools & Equipment's or failure to perform services without serving any notice and all payments will be withheld by the Client and moreover, legal action will be initiated against the firm.
9. The Client reserves the right to revoke the Contract at any time without assigning any reason thereof and there shall be no appeal before any court or authority against it.
10. That the validity of this Contract shall be for 90 days, commencing from the date of work order or as per direction of the Client.
11. If needed, based on the requirement, the client can proceed with placement of further (Revised) work/supply order within the contract period, the firm will be liable to provide the items at the same rate as per bid document and already approved rates.
12. The Firm shall provide the Supplies and Equipment's according to the needs and requirements of the Client and in case of the supply of poor quality, substandard items etc. The Client has the right to cancel the contract and impose a ban for participating in the next bidding process of WSSP.
13. Security deposited by the firm can only be refunded after the expiry of each warranty period
14. Any deviation from the above-mentioned terms of the agreement will directly lead to the cancellation of the contract.

**IN WITNESS WHEREOF;** the authorized representatives of both the parties have executed and entered into this Agreement on \_\_\_\_\_ at Peshawar have signed and sealed or stamped as under.

\_\_\_\_\_  
For and on Behalf of CEO WSSP

**Zonal Manager Zone-A**  
Water and Sanitation Services  
Peshawar

**WITNESSES: 1**

\_\_\_\_\_  
for and on Behalf of Firm

**Owner/Authorized Rep. of Owner**

**WITNESS: 2**